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**Basic Weekly Hours Log**

Employees Name:

Employers Name:

|  |  |
| --- | --- |
| **Week Commencing:** |  |
|  |  **Hours Worked** | **Sleepover Hours** |  **Bank Holiday Hours** |  **Expenses** |
| **Monday** |  |  |  |  |
| **Tuesday** |  |  |  |  |
| **Wednesday** |  |  |  |  |
| **Thursday** |  |  |  |  |
| **Friday** |  |  |  |  |
| **Saturday** |  |  |  |  |
| **Sunday** |  |  |  |  |
| **TOTAL** |  |  |  |  |

|  |  |
| --- | --- |
| **Week Commencing:** |  |
|  |  **Hours Worked** | **Sleepover Hours** |  **Bank Holiday Hours** |  **Expenses** |
| **Monday** |  |  |  |  |
| **Tuesday** |  |  |  |  |
| **Wednesday** |  |  |  |  |
| **Thursday** |  |  |  |  |
| **Friday** |  |  |  |  |
| **Saturday** |  |  |  |  |
| **Sunday** |  |  |  |  |
| **TOTAL** |  |  |  |  |

|  |  |
| --- | --- |
| **Week Commencing:** |  |
|  |  **Hours Worked** | **Sleepover Hours** |  **Bank Holiday Hours** |  **Expenses** |
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| **Tuesday** |  |  |  |  |
| **Wednesday** |  |  |  |  |
| **Thursday** |  |  |  |  |
| **Friday** |  |  |  |  |
| **Saturday** |  |  |  |  |
| **Sunday** |  |  |  |  |
| **TOTAL** |  |  |  |  |

|  |  |
| --- | --- |
| **Week Commencing:** |  |
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| **Tuesday** |  |  |  |  |
| **Wednesday** |  |  |  |  |
| **Thursday** |  |  |  |  |
| **Friday** |  |  |  |  |
| **Saturday** |  |  |  |  |
| **Sunday** |  |  |  |  |
| **TOTAL** |  |  |  |  |

Other Information:

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Employee Signature:…………………………………………………………………….

Employer Signature: …………………………………………………………………